

COUNTY COMMISSIONERS  
Chair, Bob Lucey, District 2  
Vice-Chair, Vaughn Hartung, District 4  
Alexis Hill, District 1  
Kitty Jung, District 3  
Jeanne Herman, District 5



COUNTY MANAGER  
Eric P. Brown

## NOTICE OF MEETING AND AGENDA

CHIEF DEPUTY DISTRICT ATTORNEY  
Mary Kandaras

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

COUNTY CLERK  
Janis Galassini

November 16, 2021

10:00 a.m.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Public Comment.** Members of the public may also submit comments by mail, email to Washoe311@washoecounty.gov, or voice message at: (775) 954-4664. The County will make reasonable efforts to include all comments received by 4:00pm on November 15, 2021 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.gov/bcc/board\\_committees/](http://www.washoecounty.gov/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.gov/bcc](http://www.washoecounty.gov/bcc) <http://www.washoecounty.gov/bcc>

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Appearance and presentation by Erica Mirich, Executive Director of Truckee Meadows Tomorrow, regarding the Truckee Meadows Community Progress Report, published in partnership with United Way, that provides critical annual metrics for measuring our County's progress towards improved quality of life. FOR DISCUSSION ONLY
4. Recognition and presentation of awards to Washoe County's 2021 Impact Award Winners for the categories of Manager's Award, Quality Public Service, Integrity and Effective Communication. FOR DISCUSSION ONLY
5. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
6. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

7. Presentation and discussion by Washoe County Library Director Jeff Scott, regarding the ACT (American College Testing) Work-Ready Communities Initiative to include an explanation of the program, Washoe County's involvement, and next steps in the initiative. (All Commission Districts.) FOR DISCUSSION ONLY

**Attachments:** [ACT Ready Communities Washoe County Launch 2021](#)

8. Presentation by Chief Deputy Greg Herrera regarding the nuisance property at 320 Quartz Lane and surrounding areas concerning ongoing efforts working with Waste Management. Community Services Department - Code Enforcement, Washoe County Sheriff's Office and the Office of the County Manager to provide updates. Presentation may include ongoing abatement efforts and past declaration of nuisance. FOR DISCUSSION ONLY

**9. Proclamations. (FOR POSSIBLE ACTION)**

- 9.A.1. Proclaim the week of November 15-21, 2021 as National Apprenticeship Week. FOR POSSIBLE ACTION

**Attachments:** [National Apprenticeship Week Proclamation 2021](#)

**10. Donations. (FOR POSSIBLE ACTION)**

- 10.A.1. Recommendation to accept donations of [\$8,639.12] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - Park Donations](#)

- 10.A.2. Recommendation to accept donations to Washoe County Regional Animal Services in the amount of [\$11,525.00] retroactive for the period July 1, 2021 through September 30, 2021, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals received; express appreciation for these thoughtful contributions; and direct the Comptroller's Office to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2021-11-16 FY22 1st Q Donation \\$11525.00](#)  
[WCRAS FY22 1st Q DONATION list](#)

**11. Consent Items. (FOR POSSIBLE ACTION)**

- 11.A.1. Approval of minutes for the Board of County Commissioners' regular meetings of October 12, October 19, and October 26, 2021. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC2021-10-12W](#)  
[BCC2021-10-19W](#)  
[BCC2021-10-26W](#)

- 11.A.2. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications; Monthly Statements/Reports; and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report](#)  
[C&Rs](#)

- 11.B.1. Recommendation to approve Amendment No. 2 to the Agreement for Professional Consulting Services between Washoe County and HDR Engineering, Inc. for the Swan Lake and Silver Lake Inundation Mapping and Hazard Mitigation Strategy Support Services. [This amendment increases the existing agreement by an amount of \$35,868.79 for a total project amount of \$134,849.91]; and extends the date of the Agreement to December 31, 2022. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - Amendment 1 to Prof Svcs Agreement](#)  
[BCC 11-16-21 - Amendment 2 to Professional Services Agreement](#)

- 11.C.1. Recommendation to approve reclassification of a Licensed Engineer, pay grade QR to the new classification of Senior Project Manager-TRFMA, pay grade RS (Truckee River Flood Management Authority); create two new full-time Office Assistant III positions, pay grade G; reclassification of an Administrative Secretary, pay grade J to an Office Support Specialist, pay grade H; reclassification of a Medium Equipment Operator, pay grade G to Maintenance Worker - Parks, pay grade F (Community Services Department); reclassification of an Advanced Practice Registered Nurse, pay grade R to Human Services Program Specialist, pay grade Q (Human Services Agency); create one new full time Fiscal Compliance Officer position, pay grade N (Manager's Office); as reviewed and evaluated by the Job Evaluation Committee (JEC); and authorize Human Resources to make the necessary changes. [Total fiscal impact \$303,520; Net fiscal impact \$19,894 savings] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report JEC Updates](#)

- 11.D.1. Recommendation to approve Federal 2021 Library Services and Technology Act (LSTA) American Rescue Plan (ARP) Act Formula Grant-In-Aid Award Funds from the State of Nevada in the amount of [\$75,000.00, no local match required] for a retroactive term of July 1, 2021 through August 31, 2022 for the purchase of a bookmobile to expand and improve library outreach services to various parts of Washoe County; direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents. Library. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report BCC-11-16-2021-Library ARP Act Grant-In-Aid Award {75,000.00}](#)  
[ARP Act LSTA Grant -In-Aid Award Approval Document](#)

- 11.E.1. Recommendation for termination of a Lease Agreement between Washoe County and the United States Department of Agriculture Forest Service (Lease No. 1291S801L1902 and Lease Amendment No. 1291S801L1902PL001) for space at 855 Alder Avenue, Incline Village, Nevada, dated October 6, 2020 (annual revenue of \$22,056) and grant authority for the County Manager or his designee to execute the termination effective November 30, 2021. Manager's Office. (Commission District 1.) FOR POSSIBLE ACTION

**Attachments:** [Incline USFS Lease Termination 11 16 21 2020-2021AnnualLeaseRenewal.1](#)

- 11.F.1. Recommendation to accept a Grant Award from the Dave and Cheryl Duffield Foundation in the amount of [\$15,000.00; no County match] retroactive to October 1, 2021 through March 31, 2022, to support lifesaving animal rescue response during wildfire season; approve the transfer of a vehicle trailer to the Washoe County Regional Animal Services fleet managed by Equipment Services; and direct the Comptroller's Office to make the necessary budget amendments. Regional Animal Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2021-11-16 BCC Duffield Fire Resp Award letter](#)

#### **End of Consent Items**

12. Recommendation to authorize MWH Constructors and KG Walters Construction (MWH&KGW), a joint venture, as the Construction-Manager-At-Risk (CMAR), and approve Guaranteed Maximum Price Agreement (GMP) 3B, to construct Bioreactors 3 and 4 - Walls and Facility Upgrades, which are a part of the South Truckee Meadows Water Reclamation Facility 2020 Expansion Project, in the amount of [\$9,641,068.00]; and approve a separate project contingency/owner allowance fund [in the amount of \$3,205,400.00]. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - MWH&KGW CMAR GMP3B](#)  
[BCC 11-16-21 - STMWRF GMP 3b OWNER CMAR Agreement](#)

13. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Sheriff Office Bunk Replacement Project at 911 Parr Blvd, Reno, PWP-WA-2021-398, [staff recommends Simerson Construction LLC, in the amount of \$544,542 (base bid of \$317,213 plus a bid alternate of \$227,329)]; and (2) approve a separate project contingency fund [in the amount of \$27,165] for a total project budget not to exceed \$571,707. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - WCSO Bunk Project](#)  
[BCC 11-16-21 - Construction Agreement - WCSO Bunk Project](#)

14. Recommendation to approve the creation of two new unfunded “overfill” full-time Human Services Case Worker III positions within the Child Protective Services Fund (228), pay grade Y/NN to be utilized for training of case workers; as reviewed and evaluated by the Job Evaluation Committee (JEC); and authorize Human Resources to make the necessary changes. [Total fiscal impact \$255,254, Net fiscal impact \$0; General Fund fiscal impact \$0]. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 TMP5505 Approve HSCWIII Positions REVISED](#)

15. Recommendation to approve and accept the Sub-Recipient Agreement for Management of Shelter Operations of the Nevada Cares Campus between between City of Reno and Washoe County retroactive from September 1, 2021 to June 30, 2022 in an amount not to exceed \$3,795,423; Funding is derived from the City of Reno’s Community Development Block Grants (CDBG) [\$1,364,012, no match] and [\$953,797, no match] and Emergency Solutions Grants (ESG) [\$377,614, no match] and [\$1,100,000, no match]; and if approved, direct the Comptroller’s Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [20211116 Staff Report for Sub-Recipient Agreement Homelessness Interlocal - Executed](#)

16. Pursuant to NRS 244.014 and 244.018, discussion and possible selection of a preferred alternative for the 2021 Washoe County Commission Election District Plan, and upon selection of a preferred alternative, direct the District Attorney through the County Clerk to draft an ordinance to amend Chapter 5 of the Washoe County Code relating to creation of commission election district boundaries. County Commission election district boundaries are required to be re-drawn as a result of changes in population that have occurred since the last re-districting process, as reflected in the recently released 2020 U.S. Decennial Census, which shows a total population for the county of 486,492. Staff has prepared drafts of 4 new alternatives of district boundary plans for each of the 5 county commission districts. One additional alternative is also offered for consideration and comparison, which is simply the district boundaries as they exist at present. Action may include selection of one of the 4 alternatives proposed by staff, or direction to pursue a different alternative based on available information and deliberation during the item. Among other things, districts must be as nearly equal in population as practicable, composed of entirely contiguous territory, and as compact as possible. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - Re-districting Exhibit A - Redistricting version maps](#)  
[Exhibit B - Redistricting Feedback Report](#)

17. Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and/or Truckee Meadows Fire Protection District per NRS 288.220. Truckee Meadows Fire Protection District. (All Commission Districts.) FOR POSSIBLE ACTION

**Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)**

*(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)*

18. Introduce and conduct a first reading of an ordinance amending the Washoe County Code at Chapter 110 (Development Code), Article 406, by adding a new section which allows the Director of the Planning and Building Division to approve a modification of standards (Director's Modification) to reduce the front yard setback (as otherwise required by the underlying regulatory zone) by up to 10 feet when the edge of pavement or curb of the adjacent public right-of-way (ROW) of a local residential street is more than 20 feet from the property line. The Director's Modification must include a finding that the adjacent ROW is not planned for a future road expansion and must consider roadway safety and snow storage. Additionally, the County Engineer may request that Washoe County be released from any liability relating to street maintenance operations; and other matters necessarily connected therewith and pertaining thereto. If supported, set the public hearing for second reading and possible adoption of the Ordinance for December 14, 2021. Community Services (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21 - Staff Report - WDCA21-0001](#)  
[BCC 11-16-21 - Attachment A - Draft Ordinance](#)  
[BCC 11-16-21 - Attachment B - PC Resolution](#)  
[BCC 11-16-21 - Attachment C - PC Staff Report](#)  
[BCC 11-16-21 - Attachment D - PC Draft Minutes](#)  
[BCC 11-16-21 - Attachment E - Clean Ordinance](#)  
[BCC 11-16-21 - WDCA21-0001 Staff Presentation](#)



19. Introduction and first reading of an ordinance amending the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and the RRIF Capital Improvement Plan (CIP) with revised fees. The RRIF is an NRS chapter 278B impact fee designed to generate revenue for the construction of regional roads and associated improvements in the community that was first passed in 1996 and has since been periodically amended upon the adoption by the Regional Transportation Commission (RTC) of updated versions of the GAM, CIP and fees. The amount of the fees is based on the most recent version of the CIP in effect and is calculated according to the formula set forth in the GAM. The current amendments to the GAM consist of the 7th Edition RRIF GAM that has been approved by RTC for recommendation to governing bodies of the county and cities, as well as associated updates to the CIP and fees. Revised fees range from a 0.70% decrease to a 6.19% increase; and for other matters necessarily connected therewith and pertaining thereto; and set a public hearing for possible adoption of the ordinance, for December 14, 2021. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-16-21- Staff Report- RRIF GAM CIP](#)  
[BCC 11-16-21 - Draft Ordinance for RRIF](#)  
[Reso 21-08 7th Ed RRIF with attachments](#)

**End Of Scheduled Public Hearings**

20. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
21. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Criminal Justice Advisory Committee  
Washoe County District Board of Health  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Western Nevada Development District (WNDD) (alternate)  
Western Regional Water Commission

Vice-Chair Hartung

Community Homelessness Advisory Board (alternate)  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Stadium Authority (alternate)  
Western Regional Water Commission

Commissioner Hill

Community Homelessness Advisory Board  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Stadium Authority

Commissioner Jung

Washoe County Animal Services Advisory Board  
Downtown Reno Business Improvement District (alternate)  
Nevada Tahoe Conservation District Board of Supervisors (alternate)  
Nevada Works (alternate)  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
NevadaWorks  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District (Jim Shaffer – alternate)  
Western Nevada Development District (WNDD)